

# Deborah Hilby

Career Consultants of America, Inc.

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## Education

MA *Communicative Disorders specialization in Rehabilitation Counseling*, Northern Illinois University, 2015.

Internship: Career Consultants of America, Tampa, Florida, 2015.

Practicum: Genex Services, Schaumburg, Illinois, 2014.

BS *Health and Human Sciences*, Northern Illinois University, 2013.

## Certification

*Certified Rehabilitation Counselor*, Commission on Rehabilitation Counselor Certification #00147832.

## Professional Experience

**Career Consultants of America, Inc.**, Tampa, Florida (2015 – present).

### *Vocational Rehabilitation Associate*

Assists in the preparation for depositions and testimonies for the doctor; continues to learn about forensic life care planning; conducts labor market research and related research; communicates with attorneys; administers and scores intelligence, aptitude, personality, and occupational assessments; and reviews medical, employment, educational, earnings, and other related records for the evaluation process; assists in records management and developing life care plans.

### *Vocational Counselor Intern*

Observed depositions and testimonies of the doctor; developed an in-depth knowledge of life care planning in forensics; assisted in labor market research and related research; corresponded with attorneys to obtain more information regarding the client; observed the administration and scoring of intelligence, aptitude, personality, and occupational assessments; reviewed medical, employment, educational, earnings, and other related records for the evaluation process; and observed intake interviews to understand how to gather and record client information.

**Genex Services**, Schaumburg, Illinois (2014)

### *Practicum Student*

Studied the private world of vocational rehabilitation in workers' compensation and long term disability; conducted labor market research; utilized time and case management skills for clients in the Greater Chicago area; counseled and encouraged clients in the workers' compensation process; assisted clients in creating resumes, completing work

applications, and preparing for interviews; taught clients how to utilize the computer, Internet, and e-mail; improved evaluation and counseling techniques for future client interviews; and communicated with attorneys and insurance companies to provide the best services to clients.

**Opportunity House, DeKalb, IL (2013 – 2015)**

*Direct Service Professional (DSP)*

Assisted individuals with disabilities to lead a self-directed life and to contribute to the community with daily activities; encouraged attitudes and behaviors that enhance community inclusion; advocated for the disabled individual in communicating their needs, self-expression, and goals.

**Academic Achievement**

*ARCA National Award, Northern Illinois University, 2014*

Collaborated with a team to win the *Understand Rehabilitation Counseling* project presented by American Rehabilitation Counseling Association; cooperated to design a plan of action to increase the public's understanding of the rehabilitation counseling profession.

**Organizations**

Member, International Association of Rehabilitation Professionals (IARP), 2013 – present

Graduate member, Northern Illinois University Graduate Colloquium Committee, 2013 – 2014

Member, Northern Illinois University, Rehabilitation Counseling Student Association, 2013 – 2015