

Deborah Hilby

Career Consultants of America, Inc.

11019 North Dale Mabry Highway

Phone: (813) 265-9262 • Email: dhilby@careerconsultantsofamerica.com

Education

MA *Communicative Disorders specialization in Rehabilitation Counseling*, Northern Illinois University, 2015.

Internship: Career Consultants of America, Tampa, Florida, 2015.

Practicum: Genex Services, Schaumburg, Illinois, 2014.

BS *Health and Human Sciences*, Northern Illinois University, 2013.

Certification

Certified Rehabilitation Counselor, Commission on Rehabilitation Counselor Certification #00147832.

Professional Experience

Career Consultants of America, Inc., Tampa, Florida (2015 – present).

Vocational Rehabilitation Associate

Assists in the preparation for depositions and testimonies for the doctor; continues to learn about forensic life care planning; assists in labor market research and related research; communicates with attorneys; administers and scores intelligence, aptitude, personality, and occupational assessments; and reviews medical, employment, educational, earnings, and other related records for the evaluation process.

Vocational Counselor Intern

Observed depositions and testimonies of the doctor; developed an in-depth knowledge of life care planning in forensics; assisted in labor market research and related research; corresponded with attorneys to obtain more information regarding the client; observed the administration and scoring of intelligence, aptitude, personality, and occupational assessments; reviewed medical, employment, educational, earnings, and other related records for the evaluation process; and observed intake interviews to understand how to gather and record client information.

Genex Services, Schaumburg, Illinois (2014)

Practicum Student

Studied the private world of vocational rehabilitation in workers' compensation and long term disability; conducted labor market research; utilized time and case management skills for clients in the Greater Chicago area; counseled and encouraged clients in the workers' compensation process; assisted clients in creating resumes, completing work applications, and preparing for interviews; taught clients how to utilize the computer,

Internet, and e-mail; improved evaluation and counseling techniques for future client interviews; and communicated with attorneys and insurance companies to provide the best services to clients.

Opportunity House, DeKalb, IL (2013 – 2015)

Direct Service Professional (DSP)

Assisted individuals with disabilities to lead a self-directed life and to contribute to the community with daily activities; encouraged attitudes and behaviors that enhance community inclusion; advocated for the disabled individual in communicating their needs, self-expression, and goals.

Academic Achievement

ARCA National Award, Northern Illinois University, 2014

Collaborated with a team to win the *Understand Rehabilitation Counseling* project presented by American Rehabilitation Counseling Association; cooperated to design a plan of action to increase the public's understanding of the rehabilitation counseling profession.

Organizations

Member, International Association of Rehabilitation Professionals (IARP), 2013 – present

Graduate member, Northern Illinois University Graduate Colloquium Committee, 2013 – 2014

Member, Northern Illinois University, Rehabilitation Counseling Student Association, 2013 – 2015